



Restaurant and Food Services Application

2-5 Stars Certification

Spokane EnviroStars

www.spokaneenvirostars.org

Businesses Protecting the Spokane River & Spokane Valley - Rathdrum Prairie Aquifer

GOOD FOR BUSINESS. GOOD FOR THE ENVIRONMENT. GOOD FOR YOU.

EnviroStars Requirements

- Generate less than 220 pounds of hazardous waste per month.
- Participate in a voluntary visit with an EnviroStars representative to verify proper management & disposal of hazardous wastes.
- Set a goal to reduce hazardous materials or waste and conserve resources.

Star Rating System

★★

To earn **2-Stars**, properly manage all hazardous or dangerous wastes and set a goal to increase environmentally responsible practices.

★★★

To earn **3-Stars**, demonstrate best management practices for general housekeeping, inventory management and employee training for managing products & waste.

★★★★

To earn **4-Stars**, develop systems to reduce, reuse and/or recycle all wastes, conserve resources and educate customers about your commitment to environmentally responsible business practices.

★★★★★

To earn **5-Stars**, demonstrate environmental and community leadership among associations, peers, vendors, and/or training programs within your industry and practice comprehensive environmental protection.

Renewal

EnviroStars certification is renewed every 12 to 24 months by demonstrating progress towards achieving your stated goal(s) and establishing practices that earn a higher star rating.

EnviroStars Benefits

EnviroStars Business Certification

1. Provides free advertising and promotion.
 - ✓ EnviroStars Business Directory
 - ✓ EnviroStars Certified logo to use in marketing
 - ✓ An EnviroStars window decal
 - ✓ An EnviroStars certificate of recognition
 - ✓ Website promotion on www.spokaneenvirostars.org and www.spokaneaquifer.org
 - ✓ Facebook promotion at Spokane River Forum, Aqua Duck and EnviroStars pages
 - ✓ Promotion at 30+ annual school and community events, e.g., Interstate Fair, Valley Fest, Earth Day, Family Science Nights, etc.
 - ✓ Feature News Articles
2. Attracts customers. Survey results show that 80% of consumers want the businesses they patronize to reduce their use of hazardous materials.
3. Provides access to technical assistance resources from sponsor organizations.
4. Increases efficiency and reduces material and disposal costs.
5. Creates a safer, healthier work environment.
6. Reduces regulatory burden.
7. Strengthens supplier and agency relationships.
8. Demonstrates a commitment to protecting our aquifer, river and environment.

Spokane EnviroStars 2206 S. Sherman Street Spokane, WA 99203

509-847-4337 ▪ 509-535-3986 fax ▪ tonilee@spokaneriver.net





Spokane EnviroStars
www.spokaneenvirostars.org

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Businesses Protecting the Spokane River & Spokane Valley - Rathdrum Prairie Aquifer

Restaurant and Food Services Application
Spokane EnviroStars 2-5 Stars Certification

Our business is interested in **EnviroStars** Certification.

Business Name:

Street Address:

City, State, Zip:

Phone:

Fax:

E-mail:

Web site:

Authorized Business Representative Name:

Authorized Business Representative Signature:

Date:

Our business agrees to have a voluntary Local Source Control (LSC) Technical Assistance visit from the Spokane Regional Health District.

LSC Technical Assistance Visit Date:

LSC Specialist Signature:

Our business has made and maintained the corrections required for EnviroStars Certification as recommended by the Local Source Control Specialist.

Certification Date:

Re-certification Date:





Spokane EnviroStars 2 Stars Certification: STEP ONE

Use the checklist below to determine EnviroStars Certification eligibility.

You must be able to check all boxes or respond with NA (not applicable) in the Minimum Hazardous Waste Management Requirements below to qualify for recognition by the Spokane EnviroStars program.

Minimum Hazardous Waste Management Requirements

√ NA

The business is a small quantity generator (SQG) of hazardous waste.

SQGs generate less than 220 pounds per month (or about 27 gallons/half a drum of hazardous waste per month) and accumulate no more than 2,200 pounds (or about 5 drums) of hazardous waste on site at any time.

All hazardous wastes are handled appropriately, including the following:

Petroleum, solvent, paint and metal are recycled or handled as hazardous waste.

Fluorescent/HID lamps, batteries, mercury thermostats, and other mercury-containing equipment are recycled or handled as hazardous waste.

All hazardous waste is stored in containers that are:

Compatible with the waste, kept closed when not in use, kept inside or under cover, and or not in direct contact with soil or located near a drain.

Hazardous waste is stored within secondary containment that is:

Made of durable, leak-proof material (e.g., a bermed room, containment pallet, sump, or trough),

Compatible with the waste it is meant to hold,

Capable of holding the largest potential spill. Reference WAC 173-303-630 (7) (iii)

Each hazardous waste container is labeled with:

The name/description of the waste, its hazards (toxic, flammable, etc.), and the words "Hazardous Waste, Dangerous Waste or Universal Waste" are clearly marked on the label.

The business maintains Spill Response materials:

Spill clean-up and containment materials are available on site and in transporting vehicles.

A Spill Response Plan with emergency phone numbers is posted.

The business also maintains and can provide the following documentation:

Safety Data Sheets (SDSs) for hazardous products.

Documentation for all hazardous waste disposal and recycling are available (e.g., receipts, manifests, bills of lading, DOT shipping papers or vendor certificates).



Spokane EnviroStars 2 Stars Certification: STEP TWO

1. Answer **YES** or **NA** to all of the waste management and disposal best practices below to be certified as an EnviroStars Business.

Table 1: Restaurant and Hotel Industry Specific Certification Requirements:

YES	NA	CARPET CLEANING
		We monitor our carpet cleaning service provider to ensure that wastewater is never discharged to streets, gutters, parking lots, storm drains, lawns, ditches, groundwater or surface water. Even cleaning fluids and soaps labeled “non-toxic” or “biodegradable” can be harmful to the environment and aquatic life.
		Carpet Cleaning wastewater is never discharged to an on-site septic system. (Cleaning chemicals may disrupt function of the system and potentially contaminate groundwater and drinking water.)
		Carpets are vacuumed before cleaning to reduce lint. Carpet cleaning waste water is screened or filtered and solids are disposed of in approved solid waste containers. Carpet cleaning waste water is discharged to a sanitary sewer system using a sink or toilet on the premises or is held in containment tanks and later discharged at an approved sanitary sewer location.
YES	NA	CLEANING PRODUCTS
		Hazardous cleaning materials are used sparingly, and according to manufacturers’ directions.
		Phosphate free cleaning products are used when possible.
		Environmentally preferable cleaning products are used (e.g., Green Seal, EcoLogo, Safer Choice...)
YES	NA	FATS, OILS AND GREASE (FOG)
		Approved grease removal devices are installed (i.e., grease trap, interceptor or other devices) that keeps fats, oils and grease and food debris out of the sewer pipes.
		The grease removal devices are properly installed, cleaned and regularly maintained.
		Records of grease removal device cleaning, inspection and service are on file and available.
		Dishwashers are not connected to the grease removal devices.
		A “no grease down the drain” policy is posted for and observed by employees.
YES	NA	WATER USE
		Dishwashing equipment and processes minimize water use. (Describe on page 10)
		Laundry processes minimizes water use. (Describe on page 10)
		Water leaks are repaired as soon as detected.
YES	NA	STORMWATER PROTECTION
		Grease containers are stored indoors or undercover with secondary containment if outdoors.
		Grease containers have an adequate lid.
		Wash water from cleaning floor mats is discharged to sanitary sewer, not ground or stormdrains.

2. Schedule a site visit with Tonilee Hanson, the Spokane River Forum's **EnviroStars** representative. Call 509-535-7084 office or 509-847-4337 mobile.
3. Write and post a pollution prevention or hazardous waste related goal for the year. (See ⁴ examples below)
 - Be as specific as possible.
 - You may consider the Local Source Control recommendations.
 - Explain how you intend to achieve your goal. Outline the steps you will take, include a timeline, and designate the person responsible for each step or task.
 - for each step or task.

Example Goals:

Goal: Our business will improve our spill prevention and response capability.

Steps:

- Post spill response plan and emergency phone numbers in all areas where a spill might occur.
- Purchase enhanced spill response materials (drain covers, booms, absorbent pads, etc.) and store near potential spill locations
- Train employees regarding proper spill response.
- Provide secondary containment for liquid products.
- Provide spigots, pumps and funnels for dispensing/transferring liquids.
- Permanently seal floor drains to prevent contaminants from entering the sanitary sewer.

Goal: Our business will reduce our impact on stormwater.

Steps:

- Wash all company vehicles at a commercial car wash rather than on site.
- Implement routine checks of parked vehicles for leaking and clean all leaks in the parking lot.
- Move inside all wastes and hazardous materials stored outside or provide cover and secondary containment.
- Spring clean-up in parking lot – sweep rather than hosing into storm drains.
- Clean storm drain catch basins and drywells on property.
- Future building plans – reduce use of galvanized building materials. (future)

Goal: Our business will work to implement 3-5 star certification requirements.



Spokane EnviroStars

2 Stars Certification: GOAL

Post your goal and the steps you and your company employees will take to accomplish it. Describe your progress on your goals and one new goal for the coming year.

Begin Date	Steps, Tasks or Action Items	Responsible Person	End Date

Certification: I volunteer to uphold the standards of the **EnviroStars** Program by properly managing and reducing hazardous waste, meeting all industry specific permit requirements and maintaining a current business license. If my business no longer meets program requirements, I will notify **EnviroStars** of the change. I will also refrain from promoting my business as **EnviroStars** certified until the issue is resolved. I understand that the use of the **EnviroStars** logo is a privilege and that the **EnviroStars** Program owns the rights to the logo.

Please Sign Here:

Business Owner or Representative:

Date:

Spokane EnviroStars Representative:

Date:





Maintenance & General Housekeeping – Mark all that apply. Minimum Requirement - 9

Our business follows Best Management Practices

YES	Goal	NA	
			A waste-hauling or recycling service regularly pumps out grease from the trap and interceptor.
			Vent hoods, capture smoke from BBQ-ing meat, are cleaned and filters replaced regularly.
			Drains are protected from food scraps with removable screens.
			Leftovers are dry scraped into waste or compost bins not the sink.
			Food waste and food-soiled paper is composted into beneficial soil amendment.
			Only compostable or recyclable take-out containers and bags are used.
			Durable dishes and silverware are used for on-site dining.
			The outdoor recycling area is covered, kept clean and lids are on when not in use.
			Dry wells are registered, inspected quarterly and maintained as needed.
			Wash water with soap, detergent or cleaning product is prevented from entering storm drains.
			Microfiber mops are to conserve water, minimize cleaners, and contain contaminants.
			Reusable cloth wipes are laundered by a permitted industrial laundry and replace disposables.
			Airborne dust is minimized and storm drains are protected by using rakes and brooms to collect dirt and debris rather than using leaf blowers or hoses.
			Flammable materials are stored as directed by the Fire Department.

Purchasing & Inventory Management – Mark all that apply. Minimum Requirement - 5

Our business uses the least hazardous products available and manages product inventory.

YES	Goal	NA	
			Safety Data Sheets (SDS) are reviewed before purchasing products.
			Vendors/jobbers are informed of our commitment to using environmentally preferable cleaning products (e.g., non-chlorinated, butyl-free, pH between 5 and 11, low or no-VOC).
			An inventory system streamlines product purchasing and prevents overstock.
			Shipments are inspected for leaks or damage before they are accepted.
			Stock is organized to be used or sold by purchase or expiration date. (FIFO = first in first out) Shelf-life is considered when purchasing products.
			Records are kept of all mercury, vinyl and PVC containing devices within our facility. A plan to systematically replace such products is in place.
			Furniture purchased is free of halogenated flame retardants, e.g., PBDE-free polyurethane foam.
			Purchased computers and electronics are rated in conformance with EPEAT (Electronic Product Environmental Assessment Tool) Product Registry www.epa.gov/epeat .

Employee Training & Involvement - Mark all that apply. Minimum Requirement - 5

Our business educates, informs and involves our employees in reducing waste and pollution.

YES	Goal	NA	
			Regular meetings are held to generate and implement pollution and waste reduction ideas.
			Proper product storage, disposal and spill cleanup training is provided to employees.
			FOG information is displayed and staff is trained to keep FOG out of sewer pipes.
			One staff member is responsible for routine inspections of product/ waste/recycling containers.
			Waste management or pollution prevention publications are made available to employees.
			Only toilet paper and seat covers are allowed to be flushed.
			EnviroStars goals are posted and discussed.



Spokane EnviroStars 4 Stars Certification

Systematic Waste Reduction Operations - Mark all that apply. Minimum Requirement - 8

YES	Goal	NA	
			Fats, Oils and/or Grease are recycled with a hauler to produce biodiesel or electricity.
			Bulk condiment dispensers are used rather than individual packets.
			Straws are available upon request only.
			Unused foodstuffs are donated to foodbanks and shelters or re-used for animal food.
			Electronic communications are used when possible (i.e. scheduling, reservations, memos...)
			Landscape and/or building maintenance employs integrated pest management (IPM), using least hazardous methods first, to prevent and control pest or weed problems.
			Contracted services specify use of the least toxic products available. List on page 10.
			Carpet, which can collect deep dust contaminants, is replaced with linoleum, cork, bamboo, concrete, marmoleum, Forestry Stewardship Certified (FSC) wood, or other flooring.
			Systems to minimize air emissions are implemented. Employees are encouraged to take the bus, bike, carpool, walk and/or are hired locally. Company vehicle travel is managed to conserve fuel. Bike rack is available for customers and employees.
			Reduction, reuse, recycling or elimination of all wastes produced has been explored and systematic actions have improved our practices. <i>Explain how and by how much on page 10.</i>

Recycling - Our business recycles all of the items marked in the yes columns. Wastes that are not generated are marked with NA.

YES/NA	Aluminum	YES/NA	Computers/Electronics	YES/NA	Herbicides	YES/NA	Paper
	Batteries		Food Waste		Ink/Cartridges		Pesticides
	Cardboard		Fuels: Gasoline/Diesel		Metal Cans		Plastic
	CFCs/Refrigerants		Glass		Oil & Grease		Rags

Marketing & Education - Mark all that apply. Minimum Requirement - 3

Our business markets environmentally responsible actions to our customers, community and industry.

YES	Goal	NA	
			Tours of the facility are available to trade associations, customers, or environmental groups.
			Our billing insert, newsletter, postcard, e-mail, blog, website, and /or Facebook page includes environmental or waste management features.
			Our environmental awards appear on our website, Facebook, blog and/or print marketing.
			Materials to educate employees and/or customers about steps they can take to prevent pollution and conserve resources at home are provided.
			Storm drains are stenciled with a message i.e., "Dump no waste, drains to aquifer & river".

Policies, Management & Accounting Systems - Mark all that apply. Minimum Requirement - 3

Our business accounts for all waste management costs and is implementing an improvement plan.

YES	Goal	NA	
			Waste food log, disposal and recycling records are analyzed yearly to monitor the amount of waste generated and evaluate progress in waste reduction.
			Wood fired ovens observe all 'burn bans.'
			No-idling policy for company fleet and/or delivery vehicles is implemented.
			Food is obtained from approved sources. Vendors, suppliers, and contractors have required permits from regulatory agencies before contracts are signed.
			Energy consumption is monitored and conserved. We participate in EPA Green Lights, Energy Star or local rebate and incentive programs. Fluorescent lights are converted to LED.



Spokane EnviroStars 5 Stars Certification

Leadership - Mark all that apply. Minimum Requirement - 4

Our business works within our industry to promote environmental stewardship.

For * items please provide requested details on page 10 or attach additional information.

YES Goal NA

			Our successes, cost savings and environmental tips are shared with others through trade association meetings, trade publications or industry-related conferences. <i>*Which ones?</i>
			Our commitment to leadership includes educating the industry leaders of tomorrow by discussing waste management, pollution prevention and/or materials choices in on-the-job training, voc-tech or college programs. <i>*Where?</i>
			We work with our suppliers, manufacturers, government agencies or non-profit organizations to play an active role in promoting environmentally sensitive products and technologies. <i>*Describe.</i>
			We research, purchase and stay up to date on new technology, product, or service innovations that reduce wastes or prevent pollution. <i>*Describe.</i>
			We write news releases and/or articles for professional/informal publications discussing environmental protection, health, safety, green business strategies and other ideas. <i>*Attach copy.</i>
			We participate in or sponsor neighborhood clean-up, or other projects in our community to encourage environmental stewardship. <i>*Describe.</i>
			We have developed a NEW technology, product, or service innovation that resulted in eliminating hazardous materials use, greenhouse gas emissions, or other environmental impacts. <i>*Please detail the innovation.</i>
			Businesses are being encouraged to become EnviroStars certified. <i>*Please provide the business name and contact person.</i>

Comprehensive Environmental Protection - Mark all that apply. Minimum Requirement - 10

YES

YES

	Menu is available on website.		Touchless sensor faucets installed.
	Office supplies such as file folders or envelopes, and scrap paper are reused.		Vendors are selected based on ability to take back damaged or unused products.
	Shipping materials & containers are reused.		Hybrid, electric, biodiesel or car-share vehicles used.
	Bottled water is not served.		Rechargeable batteries are used.
	Energy Star rated products are purchased (HVAC, kitchen equipment, water heater...)		Low Impact Development Landscaping e.g., grassy swale, drought resistant plants, pervious surface.
	Outdoor lighting < 50 W and covered fixtures directional lighting in parking areas.		Low Impact Development Building e.g., roof garden, solar panels, white roof, etc.
	Motion-sensors/ LED/ natural lighting used.		LEED Certified – Specify level
	Recycled products are purchased.		Green Seal Certified – Specify level
	Equipment is repaired vs. replaced.		Green Restaurant Certified – Specify level
	Low flow toilets & faucet aerators installed.		EPA WaterSense water management plan
	Goods and services are purchased from local vendors. Describe on page 10		Zero or Low VOC paints/ products are used

Please Describe Other Innovations, Leadership Actions or Environmental Stewardship.



SpokaneWasteDirectory.org 

Spokane EnviroStars Waste Directory

*Working together to protect our river and aquifer
through pollution prevention*

Need to get rid of waste?



www.SpokaneWasteDirectory.org

Use your smart phone, tablet or computer to connect with vendors, learn about waste types, discover resources and more.

